

ATTENDANCE

STUDENT must attend at least 80% of all scheduled class meetings in order to satisfactorily complete the course and comply with the requirements set forth by the North Carolina Real Estate Commission.

LOCATION OF CLASSES

All classes will be held in the training room of Intracoastal Realty at Lumina Station III, 1902 Eastwood Road, Wilmington, NC. No smoking will be allowed in the classrooms. Doors to the building will lock automatically at 7:00 PM each evening.

POLICY ON RE-SCHEDULING & CANCELLATION

Any re-scheduling due to weather or other emergency will be made up the following weekend. Normal times for rescheduling classes will be Saturday 1:30 PM - 5:30 PM or on Sunday 1:30 PM - 5:30 PM. Should a course be cancelled, the student will receive a full refund.

COMPLAINTS

Any complaints concerning the Academy should be directed to the Commission's Education Department, NORTH CAROLINA REAL ESTATE COMMISSION, P.O. Box 17100, Raleigh, North Carolina 27619-7100.

CONDUCT

A student shall direct his or her attention to the instruction being provided and refrain from engaging in activities unrelated to the instruction which are distracting to other students or the instructor, or which otherwise disrupts the orderly conduct of a class.

[Examples of Prohibited Conduct: sleeping, reading a newspaper or book, performing office work, carrying on a conversation with another student, making or receiving telephone calls, receiving a page, loudly rattling or shifting of papers, or repeatedly interrupting and/or challenging the instructor in a manner that disrupts the teaching of the course.]

The school reserves the right to expel any student after repeated warnings without a refund or credit hours.

"I certify that the policies and information contained in this bulletin are true and correct and that THE MARKET PLACE REAL ESTATE ACADEMY will abide by the policies included herein."



The Market Place Real Estate Academy
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TheMarketPlaceAcademy.com



Real Estate Broker Pre-Licensing & Broker Post-Licensing



The Market Place Real Estate Academy
Phillip K. Galloway, *Owner/Director*

